

## Australian Home Heating Association Inc.

### 2022/2023 Membership Application

| Part I - Company Details    |  |               |                       |                 |
|-----------------------------|--|---------------|-----------------------|-----------------|
| <b>Company/Trading Name</b> |  |               |                       |                 |
| <b>Postal Address</b>       |  | <b>Suburb</b> |                       | <b>Postcode</b> |
| <b>Street Address</b>       |  | <b>Suburb</b> |                       | <b>Postcode</b> |
| <b>ABN</b>                  |  |               |                       |                 |
| <b>Representative Name</b>  |  |               | <b>Position Title</b> |                 |
| <b>Phone Contact</b>        |  |               | <b>Mobile Number</b>  |                 |
| <b>Email (s)</b>            |  |               |                       |                 |
| <b>Website</b>              |  |               |                       |                 |

| Part II - Company Information (Mandatory)   |                                |                         |
|---|--------------------------------|-------------------------|
| <b>Nature of Business</b>   | <b>Description of Business</b> | <b>List of Products</b> |
| Please nominate a category which best describes your principal operations. You can select multiple categories.  |                                |                         |
| <input type="checkbox"/> Chimney Sweep+<br><input type="checkbox"/> Fuel Supplier<br><input type="checkbox"/> Importer*<br><input type="checkbox"/> Installer+<br><input type="checkbox"/> Maintenance Provider+<br><input type="checkbox"/> Manufacturer*<br><input type="checkbox"/> Other<br><input type="checkbox"/> Retailer |                                |                         |

*\*All manufacturers and importers will be charged a quarterly fee based on all the units sold in that period.*

*+All Chimney Sweeps, Installers and Maintenance Providers must provide their Certificate of Currency upon application and must keep their Certificate of Currency valid at all times*

**How long have you been trading for?** (years / months)

## Membership Information

When an application for Membership is received, the Management Committee must decide whether to accept or reject the application. Applications will be advised of the outcome.

If your application has been accepted, an invoice will be forwarded, and when payment has been received a Membership Package will be sent.

### Membership Package includes:

- Confirmation Letter
- Membership Certificate
- Rules of the Association

Membership Fee:                 \$55.00 including GST (*payable annually*)

Levy Fee:                             \$7.70 including GST per unit sold (Manufacturers and importers only)

***\*All manufacturers and importers will be charged a quarterly fee based on all the units sold in that period.***

### **Australian Home Heating Association Inc**

PO Box 7622, Melbourne VIC 3004. Level 2, 441 St Kilda Road, Melbourne VIC 3004

ABN 13 156 892 844 - ARBN 653 037 926

Email: [homeheat@homeheat.com.au](mailto:homeheat@homeheat.com.au) - Phone: 61 3 9867 0270

## Terms and Conditions

1. The Applicant agrees to abide by the [Association's Rules](#) and [Code of Ethics](#).
2. The Association will rely on the representations and statements by the Applicant in this application for membership.
3. Settlement of all invoices will be due and payable within fourteen (14) days of the date appearing on the invoice, unless alternative arrangements have been agreed upon between the Association and the Applicant. Payment may be made by electronic transfer or approved credit cards.
4. In the event that an outstanding invoice is pursued by an authorised collection agency, the applicant will be liable for any fees incurred by the collection agency.
5. The Applicant agrees to promptly notify the Association of any change of details submitted, i.e. representative, additional contacts, address, website, telephone number etc.
6. The Association has the right to amend the terms and conditions, following the Applicant being provided with seven (7) days' notice in writing of any such changes.
7. All Chimney Sweeps, Installers and Maintenance Providers must provide their Certificate of Currency upon application and must keep their Certificate of Currency valid at all times

***The following points from 8-11 will apply to Manufacturer/Importer members (Levy Members) only***

8. The Applicant agrees to provide sales statistics on a quarterly basis to the Association and pay the nominated levy as set by the Association.
9. If an AHHA Levy Member fails to provide their sales figures within 90 days from the Association's request, all wood heater brands and models will be removed from the Certified Wood Heaters list on the AHHA website.
10. The Applicant will ensure all units, manufactured and imported are tested to the current Australian/New Zealand Standards and hold a current Certificate of Compliance.
11. If an AHHA Levy Member fails to pay their invoices within 90 days of being issued, all wood heater brands and models will be removed from the Certified Wood Heaters list on the AHHA website.

## ACKNOWLEDGEMENT AND DECLARATION

By signing this application form, the applicant acknowledges and confirms that they will comply with:

- The AHHA Rules
- The AHHA Code of Conduct

I declare that the information given in this application is complete, true and correct and that I have read, understood and agree with AHHA's terms and conditions.

Full Name

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Title

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Signature

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Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

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