**Australian Home Heating Association Inc.**

**2021/2022 Membership Application**

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| **Part I - Company Details** | | | | | |
| **Company/Trading Name** |  | | | | |
| **Postal Address** |  | **Suburb** |  | **Postcode** |  |
| **Street Address** |  | **Suburb** |  | **Postcode** |  |
| **ABN** |  | | | | |
| **Representative Name** |  | | **Position Title** |  | |
| **Phone Contact** |  | | **Mobile Number** |  | |
| **Email (s)** |  | | | | |
| **Website** |  | | | | |

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| **Part II - Company Information (Mandatory)** | | |
| **Nature of Business**  Please nominate a category which best describes your principal operations. You can select multiple categories. | **Description of Business** | **List of Products** |
| Chimney Sweep  Fuel Supplier  Importer\*  Installer  Maintenance Provider  Manufacturer\*  Other  Retailer |  |  |
| ***\*All manufacturers and importers will be charged a quarterly fee based on all the units sold in that period.***  **How long have you been trading for?** | (years / months) | |

**Membership Information**

When an application for Membership is received, the Management Committee must decide whether to accept or reject the application. Applications will be advised of the outcome.

If your application has been accepted, an invoice will be forwarded, and when payment has been received a Membership Package will be sent.

**Membership Package includes:**

* Confirmation Letter
* Membership Certificate
* Rules of the Association

Membership Fee: $55.00 including GST *(payable annually)*

Levy Fee: $7.70 including GST per unit sold (Manufacturers and importers only)

***\*All manufacturers and importers will be charged a quarterly fee based on all the units sold in that period.***

**Terms and Conditions**

1. The Applicant agrees to abide by the [**Association’s Rules**](https://www.homeheat.com.au/wp-content/uploads/2022/07/AHHA-Inc-Association-Rules.pdf) and [**Code of Ethics**](https://www.homeheat.com.au/members/code-of-ethics/).
2. The Association will rely on the representations and statements by the Applicant in this application for membership.
3. Settlement of all invoices will be due and payable within fourteen (14) days of the date appearing on the invoice, unless alternative arrangements have been agreed upon between the Association and the Applicant. Payment may be made by electronic transfer or approved credit cards.
4. In the event that an outstanding invoice is pursued by an authorised collection agency, the applicant will be liable for any fees incurred by the collection agency.
5. The Applicant agrees to promptly notify the Association of any change of details submitted, i.e. representative, additional contacts, address, website, telephone number etc.
6. The Association has the right to amend the terms and conditions, following the Applicant being provided with seven (7) days’ notice in writing of any such changes.

***The following points from 7-10 will apply to Manufacturer/Importer members (Levy Members) only***

1. The Applicant agrees to provide sales statistics on a quarterly basis to the Association and pay the nominated levy as set by the Association.
2. If an AHHA Levy Member fails to provide their sales figures within 90 days from the Association’s request, all wood heater brands and models will be removed from the Certified Wood Heaters list on the AHHA website.
3. The Applicant will ensure all units, manufactured and imported are tested to the current Australian/New Zealand Standards and hold a current Certificate of Compliance.
4. If an AHHA Levy Member fails to pay their invoices within 90 days of being issued, all wood heater brands and models will be removed from the Certified Wood Heaters list on the AHHA website.

**ACKNOWLEDGEMENT AND DECLARATION**

**By signing this application form, the applicant acknowledges and confirms that they will comply with:**

* **The AHHA Rules**
* **The AHHA Code of Conduct**

**I declare that the information given in this application is complete, true and correct and that I have read, understood and agree with AHHA’s** [**terms and conditions**](https://www.homeheat.com.au/wp-content/uploads/2020/12/AHHA-Membership-Terms-and-Conditions.pdf)**.**

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| --- | --- | --- | --- |
| **Full Name** |  | | |
| **Title** |  | | |
| **Signature** |  | **Date** | / / |